

GUIDE TO S1 INTERNET SYSTEM

1 SUBMISSION VIA S1 INTERNET SYSTEM (S1-IS)

The steps for the online submission of the S1 Option Form via the S1-IS are the same for all eligible pupils.

STEP 1: S1-IS LOGON PAGE (refer to Screen Shot 1)

- 1.1 Enter the website at www.moe.gov.sg/education/admissions/secondary-one-posting/ and click on the S1-IS link. The S1-IS Logon Page will appear next.
- 1.2 Enter the pupil's BC Number or FIN and the S1 PIN.
- 1.3 Click on the <Logon> button. The Option Capturing Page will appear next.

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Secondary One (S1) Posting Exercise

Please key in the pupil's BC/FIN/Reg. No. and S1 PIN to logon.
*Compulsory field

BC/FIN *: e.g. S8765432A or F1234567B 37B

S1 PIN *: (PIN is case sensitive)

Note:

- 1) The S1 PIN is printed on the pupil's personalized S1 Option Form.
- 2) If you have lost your S1 PIN, please approach your child's primary school or MOE's Customer Service Centre for assistance.
- 3) By proceeding with the logon, you shall be deemed to have read and agreed to be bound by the [Terms and Conditions](#).
- 4) For authorized use only. Unauthorized use is strictly prohibited.

Logon Cancel

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Key in the pupil's
BC No./FIN.

Key in the S1 PIN
found in S1 Option
Form. PIN is case
sensitive.

Screen Shot 1: S1-IS Logon Page

STEP 2: OPTION CAPTURING PAGE (refer to Screen Shot 2)

- 2.1 Parents/Guardians are to enter their local mobile contact number and an alternate contact number. These contact details will be used solely for the S1 Posting Exercise.
- 2.2 Parents/Guardians are to fill in their child's/ward's six secondary school choices in the order of preference by entering the respective 4-digit option codes. Successful DSA applicants are not allowed to fill in any school choices.
- 2.3 Parents/Guardians are to fill in their child's/ward's Third Language choices in the order of preference by entering the respective 2-digit language codes if he/she is eligible and interested to offer a Third Language(s); and/or select a Course if he/she is eligible for Course Option.
- 2.4 Click on the <Next> button. The Verify Information Page will appear next.
- 2.5 Parents/Guardians are advised to complete this step within 10 minutes, failing which they will be automatically logged off from the system. To access to the system, they will have to logon again.

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Secondary One (S1) Posting Exercise

Step 1 : Select Secondary Schools/Eligibility(ies) | Step 2 : Verify Information | Step 3 : View/Print Verification Slip

Notice:

1. You are advised to carefully consider your choices by filling up the given S1 Option Form before submitting your application online.
2. You have **10 minutes** to complete **each step**. After which, you will be automatically logged off from the system.
3. Do not use your browser's <Back>, <Forward> or <Refresh> button. Doing so will log you out of your current session.

*Compulsory field

A) Pupil's Particulars

Name: NAM TAN
BC/FIN: S1234567A
PSLE Index No.: 34567A

Parent's/Guardian's Local Contact Details

Please provide us with your contact details (to be used solely for this exercise).

Mobile/Contact No.*: 91234567
Alternate Contact No.: 61234567

B) Choice of Secondary Schools/Eligibility(ies)

Note: You are advised to fill in ALL six choices of secondary schools.

Choice Order	4-Digit Option Code
1st *	7001
2nd	3002
3rd	3001
4th	3026
5th	3069
6th	3072

Please select your eligibility(ies):

Select Course Option*:

Express
 Normal (Academic)

Please fill in your Third Language eligibility(ies) choice(s):

Note: Please leave this section blank if you do not wish to opt for Third Language

Choice Order	2-Digit Language Code
1st	09
2nd	56

You are only allowed to choose **one** language code from each of the following category(ies), if applicable:

Cat 1: 09 - Malay Special Programme
Cat 2: 56 - Arabic
58 - Bahasa Indonesia

Note:

- 1) If you click <Logoff without Saving> button, the above information will not be saved.
- 2) To continue to the next step, please click <Next> button.

Logoff without Saving | Next >>

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Enter contact details.

Depending on the child's eligibility, these sections will be displayed accordingly.

Enter choice of schools according to preference.

Successful DSA applicants' school allocation results will be shown here instead.

Click <Next> to proceed with application.

Click <Logoff without Saving> if you do not wish to continue. Your session will be terminated immediately, and all the changes you have made during this session will **not** be saved.

Screen Shot 2: Option Capturing Page

STEP 3: VERIFY INFORMATION PAGE (refer to Screen Shot 3)

- 3.1 Parents/Guardians are to check and confirm all the details in the Verify Information Page.
- 3.2 To make changes to the application, click on the <Previous> button to return to the Option Capturing Page.
- 3.3 If all details are correct, click on the <Submit> button to complete this application. The Verification Slip Page will appear next.

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Secondary One (S1) Posting Exercise

Step 1 : Select Secondary Schools/Eligibility(ies) **Step 2 : Verify Information** Step 3 : View/Print Verification Slip

Notice:

- You are advised to carefully consider your choices by filling up the given S1 Option Form before submitting your application online.
- You have **10 minutes** to complete **each step**. After which, you will be automatically logged off from the system.
- Do not use your browser's <Back>, <Forward> or <Refresh> button. Doing so will log you out of your current session.

Verify Information & Submit Application
This is what you have indicated under the current application. If the information is correct and you wish to send in this application, please click <Submit> button below.

Pupil's Particulars
Name: NAM TAN
BC/FIN: S1234567A
PSLE Index No.: 34567A

Parent's/Guardian's Local Contact Details
Mobile/Contact No.: 91234567
Alternate Contact No.: 61234567

Choice of Secondary Schools
1st : 7001 - Anglo-Chinese School (Independent)
2nd : 3002 - Bartley Secondary School
3rd : 3001 - Anderson Secondary School
4th : 3026 - Ang Mo Kio Secondary School
5th : 3069 - Bedok Green Secondary School
6th : 3072 - Admiralty Secondary School

Course Option
Choice of Course: Express

Third Language Option
1st: 09 - Malay Special Programme
2nd: 56 - Arabic

Note:

- If you wish to amend any of the above information, please click the <Previous> button.
- If you click <Logoff without Saving> button, the above information will **not be saved**.
- You are strongly advised to carefully consider your Choice of Secondary Schools/Eligibility(ies) before submission. If the information is correct and you wish to submit this application, please click <Submit> button.

<< Previous Logoff without Saving Submit

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Please verify all the details in this page.

Successful DSA applicants' school allocation results will be shown under "Choice of Secondary Schools".

Click <Previous> to return to the previous page to re-enter contact details, choice of secondary schools and/or eligibility, if applicable.

Once confirmed, click <Submit> to complete the application.

Click <Logoff without Saving> if you do not wish to continue. Your session will be terminated immediately, and all the changes you have made during this session will **not** be saved.

Screen Shot 3: Verify Information Page

STEP 4: VERIFICATION SLIP PAGE (refer to Screen Shot 4)

- 4.1 The application is considered successfully submitted only when the Verification Slip Page appears.
- 4.2 Parents/Guardians are advised to save or print and retain a copy of the Verification Slip for their reference.

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Secondary One (S1) Posting Exercise

Step 1 : Select Secondary Schools/Eligibility(ies) | Step 2 : Verify Information | **Step 3 : View/Print Verification Slip**

Your application has been submitted successfully.

Your confirmation number is **S1234567A-1**
Please use this confirmation number for all future correspondence.

This is a copy of the choices you have submitted. Please print a copy for future reference.
Submitted Date/Time: 20 NOV 2008 17:19

Pupil's Particulars
Name: NAM TAN
BC/FIN: S1234567A
PSLE Index No.: 34567A

Parent's/Guardian's Local Contact Details
Mobile/Contact No.: 91234567
Alternate Contact No.: 61234567

Choice of Secondary Schools
1st : 7001 - Anglo-Chinese School (Independent)
2nd : 3002 - Bartley Secondary School
3rd : 3001 - Anderson Secondary School
4th : 3026 - Ang Mo Kio Secondary School
5th : 3069 - Bedok Green Secondary School
6th : 3072 - Admiralty Secondary School

Course Option
Choice of Course: **Express**

Third Language Option
1st: 09 - Malay Special Programme
2nd: 56 - Arabic

Notes:
1) Please click <Print> button to print a copy of the above for your reference.

This site is best viewed with IE ver 6.x and Netscape ver 7.x at 800 x 600 pixels

Please note the confirmation number for the submission and use this number for all future correspondence.

Important
Parents/Guardians are advised to save/print a copy of the Verification Slip for reference.

Click <Logoff> to exit S1-IS.

Screen Shot 4: Verification Slip Page

2 MAKING AMENDMENTS TO SUBMITTED OPTIONS

Parents/Guardians are allowed to amend their submitted school choices and/or eligibility (if any) only once. Hence, they are advised to consider their child's/ward's options carefully before submission.

STEP 5: VERIFICATION SLIP PAGE (MAKING AMENDMENT) (refer to Screen Shot 5)

- 5.1 The Verification Slip Page will appear upon logon.
- 5.2 Click on the <Amend> button to make changes to the previously submitted application. The Option Capturing Page with the previous submitted information will re-appear. Follow Steps 2-4 to amend and submit the revised options.

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Secondary One (S1) Posting Exercise

Step 1 : Select Secondary Schools/Eligibility(ies) Step 2 : Verify Information **Step 3 : View/Print Verification Slip**

Print This Page

Your application has been submitted successfully.

Your confirmation number is S1234567A-1
Please use this confirmation number for all future correspondence.

This is a copy of the choices you have submitted. Please print a copy for future reference.
Submitted Date/Time: 20 NOV 2008 17:19

Pupil's Particulars
Name: NAM TAN
BC/FIN: S1234567A
PSLE Index No.: 34567A

Parent's/Guardian's Local Contact Details
Mobile/Contact No.: 91234567
Alternate Contact No.: 61234567

Choice of Secondary Schools
1st : 7001 - Anglo-Chinese School (Independent)
2nd : 3002 - Bartley Secondary School
3rd : 3001 - Anderson Secondary School
4th : 3026 - Ang Mo Kio Secondary School
5th : 3069 - Bedok Green Secondary School
6th : 3072 - Admiralty Secondary School

Course Option
Choice of Course: Express

Third Language Option
1st: 09 - Malay Special Programme
2nd: 56 - Arabic

Notes:
1) Please click <Print> button to print a copy of the above for your reference.
2) You are only allowed to make **ONE-TIME** amendment to your Choice of Secondary Schools/Eligibility(ies). Please click <Amend> button to amend.

This site is best viewed with IE ver 5.x and Netscape ver 7.x at 800 x 800 pixels

Click <Amend> to make any changes to the previously submitted application.

Important
Only one amendment to submitted options is allowed.

Screen Shot 5: Verification Slip Page (Making Amendments)