Form DJ-3
Proxy Form

Ministry of Education
SINGAPORE

To be completed by Parent/ Guardian * :

Name of Candidate : _____

BC/FIN/Passport No. : _____

Secondary School : _____

Contact No. : _____

PROXY FORM FOR 2012 DIRECT SCHOOL ADMISSION EXERCISE – Junior College (DSA-JC)

This Proxy form is for you to appoint a proxy to submit the DSA-JC Acceptance Form / DSA-JC Cancellation Form / DSA-JC Withdrawal Form on your behalf.

This form may take you 5 minutes to fill in. Please take note of the following points when you fill in the form.

Important Notes:

1) The appointed proxy must be aged 21 and above.
2) The appointed proxy is required to bring the completed Proxy Form and supporting documents as listed below to the junior college/institution. The supporting documents are:
   - A photocopy of the parent's NRIC (both sides)
   - A photocopy of the NRIC (both sides) /Passport of the student
   - A photocopy of the proxy's NRIC (both sides)

The appointed proxy is required to produce his/her original NRIC at the school when requested.

To: Principal of _____ (Name of School)

I, parent/guardian* of _____

(Name of Candidate), _____ (BC/FIN/Passport No.),

would like to appoint Mr/Mdm/Miss _____

(Name), _____ (NRIC No. /FIN/Passport No.) to act on my behalf as to:

		Please tick
1	Submit DSA-JC Acceptance Form (Form DJ-1b / Form DJ-2b)	
2	Submit DSA-JC Cancellation Form (Form DJ-4a / Form DJ-4b)	
3	Submit DSA-JC Withdrawal Form (Form DJ-5)	

By appointing the proxy, I have authorised the person to act on my behalf without any reservations. I will bear full responsibility if the proxy fails to perform any of the above as authorised by me.

I also understand that, by authorising the proxy to complete the Acceptance/Cancellation/Withdrawal Form, any decisions made to accept/cancel/withdraw by the proxy would be officially binding.

_____ _____ _____

Name of Father/ Mother/ Guardian * Signature Date

NRIC/Passport No.: _____

***** *Please delete accordingly*